

08 Staff, Volunteers and Students Policy



Aim

Staff are deployed to meet the care and learning needs of children and ensure their safety and well-being. There are effective systems in place to ensure that adults looking after children are suitable to do so.

Objectives

- All staff and volunteers who work more than occasionally with the children have enhanced DBS disclosure checks.
- All staff and volunteers working with children have appropriate training, skills, and knowledge.
- All staff, students and volunteers are deployed in accordance with the procedures.
- There is a complaints procedure and staff, and volunteers know how to complain and who they complain to.
- Ofsted are notified of staff changes or changes to the setting's name or address.
- Parents/Carers are involved with their children's learning and their views are considered.

Legal References

Protection of Children Act 1999

Safeguarding Vulnerable Groups Act 2006

Childcare Act 2006

Further Guidance

[Recruiting Early Years Staff \(Pre-school Learning Alliance 2016\)](#)

[People Management in the Early Years \(Pre-school Learning Alliance](#)

Alongside associated procedures in 08.1-08.3 Staff, volunteers and students, this policy was adopted by *Sutton St. James Pre-School Playgroup* on *1st April 2023*.

[Signed on behalf of the setting by:](#)

Chair Person:

Sandra Horsfield

Pre-School Leader:

Jessica Horsfield